



**SENATE MEETING MINUTES**  
MARCH 9, 2016  
3:30 PM – 5:00 PM, ROOM C-120

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***Call to Order***

Roll Call: Bill Akers, Elizabeth Becker, Pat Brutchin, Kris Campbell, Jessica Carpenter, Therese Carpizo, Diana Flahaven, Patrick Gordon, Clark Hallpike, Liddy Hope, Christina Marrocco, Luis Martinez, Laura Meyer, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Roger Ramey, Howard Russo, Tammy Ray, Ruby Sanny, Danielle Straub, Eleanor Swanson, Kimberly Tarver,

Absent: Michele Brynelsen, Lincoln Davis, Mary Elfring, Susan Ford, Scott Vaszily, Steve Wood, Sabina Zeynalova

**Recognition of Visitors & Guests:**

Secretary's Report: Kimberly Tarver

Approval of Meeting Minutes of February 24, 2016. Corrections include correcting spelling of Representative Dunkin. Pat O'Brien and Ellie Swanson moved and seconded a motion to approve the minutes as amended. The motion passed with 2 abstentions.

A motion to un-table approval of CBHP work group was made and seconded by Michele Brynelsen and Pat O'Brien via electronic vote. Subsequently, a motion to approve the CBHP work group was made and seconded by Michele Brynelsen and Pat O'Brien via electronic vote. The motion to approve the following faculty members to serve on a work group to edit CBHP, relating to emergency situations. Volunteers include Dana Kurpius (BIO), Ed Kroll (BIO), Steve Trail (CHEM), Joel Peck (2D ART), Travis Linville (PHOTO), Ray Ortiz (Histotechnology) passed via electronic vote.

Treasurer's Report: Roger Ramey

IL AFL-CIO has raised dues .03 per person per month effective January 1, 2016.  
IFT has approved the rebate for professional development.

President's Report: Luis Martinez

- Met with Observer editor and reporter regarding book prices; we anticipate a response in an upcoming edition. Luis and Kimberly met and shared faculty perspectives in response to the report and encouraged additional research.

1<sup>st</sup> Vice President's Report: Patrick Gordon

- Due date for midterm dates is March 28, 2016. There are questions as the following Monday occurs during spring break. Patrick will send notice to faculty.
- The dual-credit committee met. Patrick will submit a written report. ECC prefers students to have classes Monday through Thursday and will schedule students as needed for labs/classes that meet on Fridays.

2<sup>nd</sup> Vice President's Report: Sue Ford

- 22 UA2 overload requests; all 7 divisions are requesting overloads for adjuncts; the Vice President is approving overload for adjuncts.
- 144 active UA1, 246 UA2; we have 5 UA1 senators (should be 5); we need 12 UA2 senators and we have 8. Sue proposes that Liddy Hope be recognized as a UA2 senator. Sue Ford moves to approve Liddy Hope as a UA 2 Senator, Roger Ramey seconded. The motion passed.
- As a result of Liddy's move to UA2 Senator, we have the appropriate number of UA1 and we still need 3 more UA2 senators.

3<sup>rd</sup> Vice President: VACANCY remains

**COMMITTEE REPORTS-**

**Negotiations-** (Howard Russo)

- Working on Human Services and Education areas regarding compensation.

**Grievance-** (Sue Ford/Howard Russo)

- Extra-contractual compensation matter relating to faculty exchange compensation was resolved. The resolution clarifies compensation and reimbursement for future.
- Arbitration paperwork was filed; acknowledgement was received. Steps are in process.
- Investigating another matter involving coordinator.

**Elections Committee-** (Ellie Swanson, Marge Schildknecht, Tim Anderson)

- Refer to written report below.
- Ellie requests senators to review the information in the table.
- She is suggesting online elections using AFT tools. She would appreciate assistance setting up the electronic voting tool.
- Committee member information storage and maintenance ideas are being explored.

**Membership Committee** (Mary Elfring)

**Full Membership      561**

<b>Full Time</b>	<b>138</b>
Signed:	133
Unsigned:	4 (have been contacted)
Fair Share:	1

<b>UAF</b>	<b>246</b>
Signed	208
Fair Share	38

<b>UA1</b>	<b>144</b>
Signed	69
Fair Share	75

<b>Inactive</b>	<b>33</b>
Signed	31
Fair Share	4

Total signed membership	441
Total Fair Share	121

**COPE** (Luis Martinez, Interim)

Kris Campbell and Pat O'Brien moved and seconded to adjourn to COPE; the motion passed. President Obama is playing a role in the state of Illinois elections. SCOTUS action regarding Frederick's will remain status quo until there is a replacement for Justice Scalia. SCOTUS may table the decision or affirm the lower courts decision without precedent. Kris Campbell and Pat O'Brien moved to adjourn from COPE; the motion passed.

**ECCFA Visioning:** (Kimberly Tarver)- We need leadership to work on the Adjunct Equity task force.

**ELECTIONS & COMMITTEE REQUESTS**

1. Dean Mary Hatch requested approval of search committee for full time music faculty pending John Slawson's retirement. The following members have expressed interest in serving- Marc Beth (Music Coordinator), Shawn Maxwell, Music FT faculty, Larry, Dieffenbach, Music UAFII, Arturo Vasquez, Psychology FT faculty.

Howard Russo moved to approve Marc Beth, Larry Dieffenbach, and Arturo Vasquez. Ellie Swanson seconded. There was discussion about removing Shawn Maxwell from the request as he is not yet tenured. The motion was approved.

**Old Business**

1. Kim shared information regarding online course evaluations. Additional concerns were raised regarding ability to share the link and ensuring the enrolled student submits only once and that students completing online forms actually are in the class. In addition, the form appears to have been modified to include "why or why not" on 2 items that previously only included "why." The matter was referred to grievance.

**New Business**

1. Commencement- Saturday, May 21 in the Spartan Events Center with luncheon to be held between ceremonies. Faculty are encouraged to participate.
  - 10 a.m.- Transfer Degrees (Associate in Arts, Associate in Science, Associate in Fine Arts- Visual Art Emphasis, Associate in Fine Arts- Music Performance Emphasis, Associate in Engineering Science, Associate in Liberal Studies)

- 2 p.m.- Career and Technical Programs (Associate of Applied Science degrees, Vocational Specialist Certificates, Basic Vocational Specialist Certificates)

Question: What is status of adjunct faculty and regalia? There was no definitive answer.  
Reminder notice to register for graduation was delayed and many students missed the date.

- AFT 2016 National Convention in Minneapolis July, 18-21, 2016. ECCFA is eligible to send up to 6 delegates. The number will be confirmed.
- Letter from the ECC foundation was received thanking ECCFA for contributions and attendance at the brunch. Sue Ford encouraged faculty to participate in the planning event.
- Kishwaukee Community College has laid off employees due to the state budget situation.
- Discussion about the contract and negotiations was deferred to the negotiation team upon election of the team.
- Congratulations to faculty members who were recognized for tenure and for sabbaticals.

### **Division Issues**

**NONE**

**Adjournment -**

**Next Meeting: March 30, 2016**

### **2015-2016 Academic Year Senate Meetings**

Wednesdays at 3:30 PM – 5:00 PM, C-120

April 13, April 27, and May 11

### **Committee Reports**

#### **Online Faculty Evaluation- (Kimberly Tarver)**

Following last meeting, I met with Marcy, Annamarie Schopen and Angela Lucca. We discussed concerns expressed at senate. An email was sent to faculty with changes made based on the conversation. Students have received emails for the first round of courses with end dates in next 2 weeks with cc to instructors.

- All faculty will receive the same email that their students receive to inform and remind them to complete the student evaluation of instruction.
- Reminders will be sent via “target” dates; Students will not have access to the evaluation after the section end date; duplicate surveys and surveys submitted after the section end date will be deleted from the response file.
- Ongoing data collection and feedback will be collected regarding this “pilot.”

I reviewed the online survey and have requested removal of additional language as compared to the paper form, “why or why not” following items regarding recommending the course or the instructor. I have also requested a faculty member be invited to the on-going conversations regarding faculty evaluations.

## **Elections Committee Report (Ellie Swanson)**

Attached is a list of senators and term expirations. We do not have information on when terms expire for some senators. If you have information about that, please let a member of the Elections Committee know.

Patrick and I have had some conversations about what committees should be included in elections:

- There are some committees listed as chosen by election in the ECCFA Constitution (Grievance, Academic Affairs, Amendments and Sick Bank). Amendments also appears in the Constitution as an ad hoc committee to be appointed by the President so there is inconsistency there. Amendments has not appeared in the elections list in recent years.
- Academic Affairs is no longer a faculty chaired committee and there is, I believe, only one faculty member on the committee. That person was last chosen by appointment.
- Other committees, not listed in the Constitution, have been elected in recent years (Academic Technology, Curriculum, Faculty Development, Honors, Learning Communities, SLAAC).
- Our discussion brought us to the conclusion that the most logical determination of whether the ECCFA elections should include a particular committee is whether the committee is faculty chaired.
- There are two committees that would drop off the list under this criterion, Academic Affairs and Academic Technology. Neither of these seem to be faculty run any longer.

Faculty representation to committees not part of the election process could be obtained by request to the President for representation. This has been our practice with many committees. We recommend consideration of an effective method for keeping track of those appointed through this mechanism. Faculty appointed are carefully recorded in the Senate minutes but the minutes are not easily searchable. A means of quickly locating faculty appointed to committees would be useful for requesting informational reports.

Luis made the excellent suggestion that the Elections Committee pursue online elections. This would be more convenient for members and would be likely to increase participation. In the time available thus far the committee has not been successful in making the free version of the online product work as desired. Additional work and evaluation and publicity to members are required before using either the free version or recommending the purchase of the premium version. I do not anticipate having the time to have this up and working by this year's elections. If there is a volunteer to fully investigate and test online elections it might be possible to attempt online elections this year. Otherwise the committee can run paper elections this year and an online method can be investigated for the 2017 elections.

Ellie Swanson  
ECCFA Elections co-chair